

**ISWP Evidence-based Practice Working Group
November 5, 2015 Conference Call**

The ISWP Evidence-based Practice Working Group met by conference call on Thursday, November 5, 2015 from 10:00 a.m. to 11:00 a.m. U. S. Eastern Time. Participants' list follows. This provides a recap.

Link to meeting recording: <https://iswp.adobeconnect.com/p3uncq99ixn/>

1. ***Subcommittees Formed:*** Working Group members previously responded with their subcommittee preferences. Some subcommittee chairs were identified on the call:
 - a. ***Minimum Uniform Data Set:***
 - Chair/co-chairs: TBD
 - Members: Mark Harniss, Lee Kirby, Kristi Haycock (LDS), Rich Schein
 - b. ***Country-/Region-specific Wheelchair Data:***
 - Chair: Astrid Jenkinson
 - Members: Eric Wunderlich, Padmaja Kankipati
 - c. ***Comparative Effectiveness Research:***
 - Co-chairs: Nathan Bray and Deepan Kamaraj
 - Members: Karen Rispin, Kavi Bhalla, Johan Borg
2. ***Next Steps:*** Subcommittees to hold kick-off calls, ideally in November. Nancy Augustine, Kim Robinson of ISWP staff to poll groups regarding availability. Call objectives:
 - a. Brainstorm ideas related to initiatives
 - b. Agree on project goals
 - c. Develop work plan, including activities, outcomes and timelines
 - d. Identify funding support needed, if any
3. ***ISWP Funding Support:*** Funds are set aside in the ISWP budget to support Working Groups' projects. The next request for funding proposals will be issued in December 2015, with proposals due in January 2016. Working Group/Subcommittee members should consider this timeframe as they are developing their work plans.



4. ***ISWP Coordinated Meeting Schedule:*** Beginning in January 2016, ISWP will move to a coordinated meeting calendar with regular call dates/times for each Working Group. This will help to minimize the number of polls members are asked to complete regarding availability and to facilitate scheduling. The approach includes biweekly, two-hour calls for each Working Group – used at the Working Group or Subcommittee chair’s discretion. For example, the first hour could be the full Working Group, with subcommittees meeting for part or all of the second hour. Or, one of the calls could be for the full Working Group; the other, for Subcommittees. A call could be shortened or cancelled if the Working Group or Subcommittee chair feels the group does not need to meet. The ISWP staff will continue to provide administrative support. We realize some subcommittees may need to meet more often to complete a project and will help to coordinate those calls.

Nancy Augustine will poll the Evidence-based Practice Working Group regarding the best weeks/times for calls.

Participants:

- Johan Borg, Propempo
- ✓ Nathan Bray, Centre for Health Economics and Medicines Evaluation
- Mark Harniss, University of Washington
- ✓ Astrid Jenkinson, Motivation UK
- ✓ Padmaja Kankipati, SMOI, Co-Chair
- ✓ Lee Kirby, Dalhousie University
- ✓ Eric Wunderlich, LDS Charities
- Molly Schengel, Free Wheelchair Mission
- Kavi Bhalla, Johns Hopkins University
- Karen Rispin, LeTourneau University
- Jon Pearlman, University of Pittsburgh
- Rich Schein, University of Pittsburgh, Co-Chair
- ✓ Deepan Kamaraj, University of Pittsburgh
- ✓ Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine