

**ISWP Training Working Group
October 21, 2015 Morning Meeting Recap**

The ISWP Training Working Group (WG) met by conference call on Wednesday, October 21, 2015 from 4:00 a.m. to 5:00a.m. (meeting option #1) and 9:00a.m. to 10:00p.m. (meeting option #2) U.S.Eastern Time. A participant's list follows. This provides a recap.

Morning meeting recording link: no recording link as meeting took place on skype

Afternoon meeting recording link: <https://iswp.adobeconnect.com/p3zlwle93q/>

Next Meeting: November 18th, 9:00am UK time and 9:00am EST

Action Items:

1. Discuss ToT Grandfathering in process at next TWG meeting

Meeting option #1/Morning Meeting Discussion:

1. ***Minutes from previous meeting (8th September 2015):*** Tamsin went over key points in face to face meeting for those not present. People commented on how useful the face to face meeting was. No changes needed to minutes, group agreed them.
2. ***Updates from sub-committees.***
 - ***Hybrid course development, presented by Tchai:*** Name of group is under discussion – suggestions are ‘blended’; ‘RSWP’; and ‘online/face to face’. The group have agreed consensus on the following:
 - It will be a combination of remote and in-person (likely 3 days)
 - Will stick to WSTP materials, adapting slightly to make best use of different methodology of teaching
 - It will be aimed at same participants as WSTPs
 - Aim to pilot in English in early next year (yet to decide where)

The group have also welcomed a new member – Eldar from Human Studies - who aiming to develop an online Basic and Intermediate training for P&O course in Afghanistan.

Next meeting is in November

Questions/comments

Comment: Human Studies are working with ICRC. ICRC has concerns about English of participants and internet connection in Afghanistan. Therefore they have some reservations about effectiveness of online learning for this collaboration. He raised that this approach is still in discussion (Marc)

Q: Will there be interaction (eg discussion forum) in online element or will they be just online modules (Celia)

A: Hope to have an online discussion but how this will be monitored may be a challenge (as expertise in not in the group)

Comment: Online learning not appropriate for Asia Pacific or Southern Africa participants (that MADDO and CBM interact with respectively) as this is not a common way of learning. Can see this methodology having a place in universities or schools though (Judith and Lauren)

Response: Tchai said she has raised similar concerns in SC meetings and these have been noted. They want to keep same participant focus though to make accessible if needed

Recommendation: Have two pilot locations – one in a schools and one in an organization (ie first aimed at students and the next aimed at practioners). This will enable a comparison of the different setting and, in the school where there is access to a mentor during online modules, be able to understanding what level of mentoring is being requested. (Judith, with general agreement from rest of participants at the meeting)

Q: What is the timeline for review on current draft outline of course (Tamsin)

A: It is being revised based on comments from SC members now and will go out wider to TWG members in November

- **Testing, presented by Celia** Group have some new members - Nekrum (from India) and Dietland (from South Africa). Currently in discussions on a number key issues related to intermediate test:
 - Process: particularly whether the practical will be 1 or 2 stage
 - Knowledge aspect: what the gaps are with questions and how to take forward – ie who will draft remaining questions; how feedback from others previous reviews was incorporated); Can SC have access to completed test for overview?
 - Practical: Agreement on what will be used to access this (ie case study and assessment forms) And if 2-stage, then how?
 - Practical: Agree what are aspects that will be assessed (this will form the framework of the rubric/s)

Will have 4-hour remote workshop to discuss these issues in the next few weeks. Pre-reading will go out for the workshop early next week and all are welcome to comment/contribution, or if they would like, attend the workshop

Questions/comments

Comment: Supports having time in between training and test to practice (Judith)

Q: Will there be a policy to deal with disagreements on case study (Lauren)

A: Not discussed but recognized as good point and Celia will raise with the group

Q: Who will mark the case studies? And will there be a cost to the test (if so this will be difficult for many people) (Lauren)

A: Again, these are to be discussed

Comment: need to ensure client confidentiality for case studies

- **Integration, presented by Lauren:** Group put in a submission for funding in last round. This was for High Level meeting, as recommended by Chapal at the face to face meeting. The outcome of this is still pending. Lauren commented that there has been some debate in the SC about the value of such a meeting but conclusion was that this is needed. ISWP need recognition and buy in on international stage and it would be vital to bring decision makers together to enable this. If we just focused on piloting integration in 1-2 schools, we would not get larger scale buy in needed.

It is still unclear what the barriers are or schools to integrate so the group are in the process of developing follow up questions to targeted schools that responded to the survey. Looking to expand the group and have a couple of interested people so will introduce these to wider group in coming weeks.:

Questions/comments

Comment: Must have high level meeting so can be embraced at high level/by decision makers. Although this is costly, without this it will be just pieces of work here and there and will not truly affect change (Marc, with agreement by Tchai, Judith and Celia).

3. **ToT update:** Aim is to have the package finished by end of the year and ready to pilot in early 2016. They are currently behind on the schedule, but still hoping to meet the deadline. Grandfathering in process not discussed but suggestion for TWG to discuss at November meeting.
4. **Update from ISWP:** The ISWP staff — Jon, Mary and Nancy — had productive meetings with USAID last week in Washington, DC. ISWP is in the process of submitting a budget revision, reallocating funds from establishing an affiliate network in year one to supporting the Working Groups. Once the revised budget is approved, ISWP will submit the second year work plan and a request to extend the grant — originally ending August 30, 2016 — to December 31, 2016. This takes into account Working Groups’ concerns about completing and/or launching projects in the fourth quarter. In other ISWP news:
 - ISWP recently launched a student group at the University of Pittsburgh, comprised of PT, OT, rehab science and rehab engineering majors. The group is identifying opportunities, such as service learning projects, internships and leading student sessions at conferences. The group also plans to partner with other universities which may be interested in starting student chapters.
 - An ISWP crowdfunding campaign is under way through the University of Pittsburgh’s Office of Institutional Advancement. The university launched the crowdfunding site earlier this year to help university groups raise funds and promote university programs. Groups keep all of the funds raised, regardless of whether the goal is attained. ISWP’s campaign to support testing and training initiatives ends November 3, 2015. To date, we have raised about 20% of the \$5,000 goal. We invite members to help spread the word about the campaign through social media.
5. **Upcoming/Recent Events:**
Upcoming

- MADO will run 2 WSTPb in Fiji (one November and one Feb 2017) and one in Vanuatu (March 2017)
- CBM will hold an intermediate technical and clinical in Madagascar
- ICRC will have a WSTPb in Iraq in January; 1 WSTPb in India and 2 WSTPb in Ethiopia
- Motivation has supported two MSH trainings (1 WSTPb in Brazil and 1 WSTPi in DRC); we have just completed a ToT and WSTPb in Kenya; we have one ToT in India in early 2016 and will have two children's peer training camps in Malawi in coming months

Meeting option #2/Afternoon Meeting Discussion:

1. ***New Members:*** Paula Rushton has joined the Integration Subcommittee. Her background is in OT with 9 years of experience. She is currently developing a 3 credit hour course using the WHO Basic Package at the University of Montreal for OT graduate students. Nekram Upadhyay has worked with SCI and seating and mobility for 9 years and trains PT and OT students in India. Nekram has joined the testing SC.
2. ***Minutes from previous meeting (8th September 2015):*** Tamsin gave a brief overview of the face to face meeting and minutes.
3. ***Updates from sub-committees.***
 - ***Hybrid course development, presented by Lee:*** A teleconference meeting was held on October 13 to reach a consensus between all hybrid course subcommittee members regarding points that were discussed during face to face meeting in Budapest. The next meeting is November 3. Yohali is currently working to complete the draft of the hybrid course. The name of the committee is still in debate, however, Blended Course may be an option. Eldar has recently joined the subcommittee. He has been involved with blended P&O programs for 9 years and will be a great contribution to the subcommittee. The programs will be incorporating the WHO materials into the P&O blended courses in the near future.
 - ***Testing, presented by Celia:*** There have been discussions about testing at the Intermediate level and when participants will take the competency portion of the test. It was agreed that case studies would be used to test skills. There will be a 4 hour workshop held where the subcommittee will attempt to address a number of outstanding issues related to the process of testing to help the group move forward.

Mary added that there should be a discussion regarding the specifics of the Intermediate knowledge test, such as the number of questions we have, how many we need, and who will be drafting.

Lee was concerned that there may be some insufficient overlap between the Testing SC and Hybrid Course SC. Mary ensured the tests would be revised at regular, agreed points, to ensure it was fair and reliable across various settings. Feedback is welcomed from trainees who took the test and went through the Basic Course, as skills are assessed through scenario questions on the test. However, there will not be a separate skills assessment at the basic level (for Hybrid).

The 4 hour workshop is aimed at Testing Subcommittee members, however when the agenda is developed, it will be sent to the entire working group for feedback and for suggested topics to be addressed. If there are people who would strongly like to attend, they should contact Celia or Elsjé.

- ***Integration, presented by Tamsin on behalf of Lauren:*** A funding request has been sent in to ISWP to request a high level meeting to secure buy in at the international level. They are trying to map out what the issues are in terms of barriers to integrating the materials. The subcommittee is developing a list of follow-up questions to those who are interested in integrating the materials into their schools. It was agreed that an in-person meeting would be needed to get buy-in at an international level. Chapal agreed to host this meeting.
 - Lee stated there may be some overlap between the Integration Subcommittee and the Hybrid Subcommittee as the hybrid course would be a good resource for other organizations and programs incorporating the WHO materials into their curriculum. Therefore, subcommittee chairs should stay in contact as we progress and make sure the entire TWG is involved and comfortable with materials developed.

4. ***ISWP update:***

- ***Workplan update, presented by Nancy:*** Nancy, Jon, and Mary attended a 2-day meeting with JSI and USAID in Washington, DC. Changes in the workplan and budget have been made and funds were reallocated from the development of the affiliate network to the working groups. The budget is in the process of being approved. After approval, a request for grant extension will be submitted (changing the expiration date from August 2016 to December 2016) as working groups were concerned about not being able to complete work plan items in year 2.
- ***ISWP Student Group, presented by Nancy:*** ISWP PhD students, Anand, Alex, and Yohali have started a student group in order to get students at the University of Pittsburgh more involved. A work plan will be submitted to ISWP addressing the initiatives of the group. Students are currently working on a service project, and there will be opportunities to submit paper/poster projects to represent the group at conferences as well. Other universities will be invited to start their own student organization once this group is further established.
- ***Crowd Funding Campaign, presented by Nancy:*** ISWP launched a crowd funding campaign with a goal of \$5,000 to support training efforts. Being in the 4th week of the campaign, we are a bit behind, however, the process provided a great learning and advocacy experience.

7. ***Other Working Groups, presented by Mary and Nancy:*** The Advocacy WG submitted a funding request to hire a branding professional. A request was also submitted for a research consultant to help identify the needs of countries/organizations working to get wheelchairs or assistive technology through their respective health ministries.

The Standards WG has developed tests and prototypes for casters and entire wheelchairs. An online design magazine has also been developed and there has been collaboration with other universities on current projects within the group.

Evidence Based Practice WG looked at a database developed by ACCESS and comparative effectiveness research. ISWP members were asked if they would like to provide data to be housed in some type of database. 3 projects are underway, and members will be breaking into sub-committees in the near future.

Membership and Coordination WG currently has 5 subcommittees with great representation. They are currently in the process of identifying any programs/services that ISWP is missing and how to develop a value proposition for each SC group. The goal is to develop materials for the general public as well as the group represented in the working group.

8. **TOT Update:** The plan is to have the ToT package developed by the end of the year to publish by next year. The package will be split in different sections, how to be a good trainer and add on modules for the basic and intermediate course delivery. Mentoring will be looked at next year in the TWG and the grandfathering process will be discussed during the next TWG meeting.

Lee suggested how the ToT process be an ISWP initiative to ensure the hybrid course and the trainings are reflecting the same content.

9. **Member updates:** Lee updated that wheelchair skills programs will be held in New Jersey, Singapore, and Australia. A basic training is to be held in Kenya and South Sudan in November and Morocco in December. A full day basic skills workshop will be held at the University of Montreal in December. ICRC will be holding a basic training in India in November, and Motivation will be holding an Intermediate training in Kenya as apart of the ACCESS Project.

Participants: (check indicates participation)

AM	PM	
		Dave Calver, UCP Wheels, <i>U.S</i>
	✓	Barbara Crane, University of Hartford, <i>U.S.</i>
		Eliana Ferretti, Federal University of Sao Paulo (UNIFESP), <i>Brazil</i>
✓		Lauren Flaherty, Motivation Australia, <i>Samoa</i>
		Ritu Ghosh, Mobility India, <i>India</i>
	✓	Lee Kirby, Dalhousie University, <i>Canada</i>
✓	✓	Tamsin Langford, Motivation UK, Chair , <i>United Kingdom</i>
		Yona Ezekile, TATCOT (replacing Mtalo Longini), <i>Tanzania</i>
		Abdullah Munish, Motivation Africa, <i>Africa</i>
		Jamie Noon, Consultant, <i>U.S.</i>
		Elsje Scheffler, DARE Consult, <i>South Africa</i>
		Samantha Shan, Northumbria University, <i>England</i>
		Catherine Sykes, World Confederation for Physical Therapy, <i>United Kingdom</i>
	✓	Eric Wunderlich, LDS, <i>U.S.</i>
✓		Tchai Xavier, Consultant, <i>Phillippines</i>
✓		Marc Zlot, ICRC, <i>Switzerland</i>
		Xavier Lemire, HI, <i>Mozambique</i>
	✓	Judith van der Veen, CBM, <i>South Africa</i>
✓	✓	Celia Stubbs, Motivation, <i>UK (Competency testing co-chair and guest at this week's TWG meeting to report back)</i>
	✓	Mary Goldberg, University of Pittsburgh
		Jon Pearlman, University of Pittsburgh
	✓	Alexandria Miles, University of Pittsburgh
	✓	Nancy Augustine, University of Pittsburgh

Annex 1 – Sub committee members

Hybrid Subcommittee members are:

Dave Calver, UCP Wheels	Rob Mattingly, Consultant
Eliana Ferretti, UNIFESP	Eric Wunderlich, LDS Charities
Lee Kirby, Dalhousie University (co-chair)	Tchai Xavier, Consultant (co-chair)
Xavier Lemire, Handicap International	Yohali Burrola, Pitt (support)

Competency Testing Subcommittee members are:

Ritu Ghosh, Mobility India	Celia Stubbs, Motivation UK
Elsje Scheffler, DARE Consult (chair)	Abdullah Andrea Munish, Motivation
Jamie Noon, Consultant	Dietland Gretschesell, Rehab Lab
Nekram Upadhyay, Indian Spinal Injuries Centre	Alex Miles, Pitt (support)
	Rachel Gartz, Pitt (support)

Integration Subcommittee members are:

Barbara Crane, University of Hartford	Catherine Sykes, WCTP
Lauren Flaherty, Motivation Australia	Samantha Shan, Northumbria University
Marc Zlot, ICRC	Rachel Gartz, Pitt (support)
Nicky Seymour, Motivation Africa	Yona Ezekile, TATCOT (replacing Mtalo Longini),
Paula Rushton, University of Montreal	

Prepared by: Tamsin Langford and Alexandria Miles