

Hybrid Course Subcommittee (HC SC)
Minutes Meeting #8 – February 17, 2016; 8:00 am Eastern Time

Meeting recording available at: <https://iswp.adobeconnect.com/p86m7sra2f9/>

1. Attendance

- ISWP: Nancy Augustine, A Yohali Burrola Mendez, Rachel Gartz
- HC SC: Lee Kirby (co-chair), Tchai Xavier (co-chair), A Yohali Burrola Mendez, Rob Mattingly, Eric Wunderlich

2. Approval of Agenda: Done.

3. Approval of Minutes: The minutes of January 20, 2016 were approved.

4. Business Arising from the Minutes:

- Committee membership
 - **ACTION: ISWP will review attendance records for the 8 meetings held to date and poll current SC members about their interests in continued membership.**
- Call for volunteers/new members
 - The following have volunteered to date, in response to a call placed in the last Newsletter:
 - Efrat Shenhad, an OT from Israel
 - Teresa Plummer, an OT/PhD from Nashville
 - Nsimenda Denis from Uganda
 - Sara Munéra from Colombia
 - Gale Russell from the UK
 - Mary and Yohali added that members who have experience with online learning would also be helpful to the SC activities.
 - **ACTION: ISWP will create a list of individuals whom we might invite to join the SC, based on who has volunteered, global representativeness of the SC and expertise with the development of blended courses.**

5. Report from ISWP:

- *Training of Trainers (ToT):* Mary reported that the ISWP contract with USAID for ToT has been approved. ISWP is assisting with the pilot rollouts. There will be three rollouts that will happen between March and the end of June 2016. Rob added that the third pilot is scheduled in early June and will be completed by June 10th. Motivation is holding an additional ToT in March in India, which will use the new material and be able to provide



further feedback. Mary reported that there will be an official hand-off from MSH to ISWP. Recognizing trainers and providing certificates will fall on ISWP. Lee added that evolution of the ToT content will be important as the process continues and should parallel the content evolution from the Hybrid Course to the Hybrid Plus Course.

- *Recent Newsletter:* Nancy reported that the newsletter is being used to promote ISWP and industry and sector work. The most recent newsletter on January 26th included a call for Hybrid SC volunteers. The second survey, to review Hybrid Plus content, was not included in the newsletter pending review by the SC.
- *Funding Opportunities:*
 - From ISWP: Nancy reported that the next round of funding proposals is due Friday, February 19th. Lee noted that the only item potentially requiring funding for this SC would be an in-person meeting at ESS. Any such proposal would need to be reviewed by the Training Working Group and the Advisory Board.
 - *USAID DIV:* Mary reported that a letter of intent has been submitted by Pittsburgh and collaborators to further test the e-learning methodologies, including a fully online course. Lee clarified that this is not an ISWP project, but the SC would welcome updates as the proposal progresses.

5. Ongoing Business:

- a. Human Study Course:
 - Tchai reported that the course has started this week. The theory will be online over 7 weeks. There are recordings, presentations, and online consultations. It focuses on the WHO material, with no additional material at this time. The skills training will take place in-person with an ICRC mentor sometime in June or July in Afghanistan.
- b. Basic Hybrid Course
 - Mary reported that Mobility India will allow ISWP to collect data on trainees at a Basic Course. There was data collected pre-training last week. They have a Basic Course scheduled for May (2nd through 7th) that might be appropriate for a Hybrid Course. Ritu will propose this to the board of directors. She will review the proposed Hybrid Course along with the SC. Rob indicated that he may be in India during this time and able to assist.
 - Yohali presented an overview of the Basic Hybrid Course 2.0. Major changes have been made since the first version. The new version has a dynamic layout, so that it can be used on tablets, mobile devices, and computers. The current version does not include additional materials. Closed captioning will be added in the finalized version of the online course. The course has quizzes with automatic grading. There is also a remediation for the quizzes, so they can attempt the quiz multiple times after reviewing the information and finding the answer. Not all questions have remediation. The quizzes use different types of questions to give the candidates variety. Yohali will send an email to the SC with a link to the first part of the Basic Hybrid Course and a Word document with the quiz answers. ISWP is looking

for feedback on the three layouts, the quiz functionality, the flow of the hybrid, the estimated time spent on each section, and improvements for any section.

- ACTION: Yohali will send PowerPoint and documents for review.

- Pilot locations under consideration:
 - Mobility India in May 2016
 - Teletón in Mexico
 - Maria Toro's university in Colombia

c. Co-facilitation Survey

- 70 responses have been received.
- 47 people (70%) have expressed interest in using the Basic Hybrid Course.
- 64 people (100%) indicated they would like to receive more information about the hybrid.

d. Hybrid Plus Course

- Yohali will be updating the content survey on the basis of feedback received on the initial draft. She anticipates the next draft of the content survey will be available for feedback from the SC in March.

- ACTION: Yohali will send the next draft of the content survey to the SC for feedback when it is ready.

- Mary reported on potential locations for the Hybrid Plus Course. She asked for group feedback regarding whether the location should be one where training has, to ISWP's knowledge, has never taken place or to pilot in a location where some logistics would already be addressed. Lee stated he had no objections to returning to the same locations, as this might allow a Hybrid-vs Hybrid Plus comparison.

- ACTION: ISWP will provide a list of suitable locations.

e. Intermediate Hybrid Course: Postpone until the Basic Hybrid Course is developed and tested. Mary reiterated that this might be a mentoring approach. ISWP is doing a literature search and talking to organizations about their current mentoring approaches. Lee is involved with a project in spinal cord centers regarding asynchronous mentoring for wheelchair skills training, called COMIT. Mary has been in contact with researchers about collaborations.

f. FAQs: Yohali will provide more questions and answers after feedback has been received.

g. Presentations

- ISS March, 2016
- ESS June, 2016

- Lee, Yohali, Mary, and Nancy will be able to attend. Rob is unsure. Eric was not planning on attending.
 - **ACTION: ISWP will send a survey to poll members about who will be attending ESS to inform a decision regarding an in-person meeting of the SC.**
 - RESNA July, 2016
6. Other business: No other business arose.
 7. Next meeting: Tentatively scheduled for Wednesday, March 23, 2016, 8:00 am EST
 8. Adjournment