

**Hybrid Course Subcommittee (HC SC)
Minutes Meeting #9 – March 23, 2016; 8:00 am Eastern Time**

Meeting recording available at: <https://iswp.adobeconnect.com/p7s31e9p104/>

1. Attendance

- ISWP: Mary Goldberg, Nancy Augustine, A Yohali Burrola Mendez, Krithika Kandavel, Rachel Gartz
- HC SC: Lee Kirby (co-chair), Eric Wunderlich, Eliana Ferretti

2. Approval of Agenda: Done.

3. Approval of Minutes: Rob Mattingly sent a correction via email about the ToT dates and locations. Motivation will hold a non-official ToT in India in May. The minutes of February 17, 2016 were otherwise approved.

4. Business Arising from the Minutes (other than Ongoing Business below):

a. **Committee membership**: A poll was sent to current subcommittee members; all indicated their interest in continuing to participate. A call for new members was distributed, with 9 responses. Lee felt that it would not be beneficial to add new members at this time, since the subcommittee may disband at the end of this calendar year. Some of the members would remain as part of the Training Working Group after the subcommittee's sunset date. Nancy mentioned that the work plan includes these next steps for the Hybrid: Final review of the Hybrid material and pilot tests (April-June), and final report (late summer). Mary stated that one of the hybrid pilots may occur in the next quarter. She also stated that continuing subcommittee meetings may be helpful through the piloting process; regularly scheduled meetings can be cancelled if there is nothing to report. Mary added that the community has requested a ToT Subcommittee. All agreed not to add additional members to the Hybrid Subcommittee.

ACTION: ISWP will contact those who expressed interest in joining the Subcommittee and attempt to redirect them to other opportunities within ISWP.

5. Report from ISWP: (Mary)

a. **WHO content review**: Since the last meeting, Jon Pearlman has spoken with Chapal at WHO. Chapal indicated that WHO has no plans to revise content in 2016. The earliest review would begin in June 2017, would follow the usual WHO processes and would be dependent on available funding. Lee clarified that the implications of this to the Hybrid Plus is that the group may have to spend a great deal of time revising the material, which is a large effort that may be beyond the resources of the Subcommittee and that may be wasted effort. Therefore, Lee and Mary felt that the Subcommittee should wait for the WHO review and not pursue the Hybrid Plus course. None objected. Lee asked if the pilots should be reduced to the 4 planned for the Hybrid. Mary suggested still pursuing a 5th pilot



based on what is learned from the first two pilots of the hybrid. Eric agreed. The work plan includes, as Nancy stated, an additional pilot of the hybrid with revisions. Lee suggested seeking permission to change the word *content* to *process* given that there will be lessons learned about process during the first two administrations of the Hybrid Course that will be useful for the final administration under the work plan.

- b. **Training of Trainers (ToT):** ToT pilots will take place in April in Nairobi, in May in Bangkok, and in June in South Africa. ISWP is involved in evaluation of these activities. There will be participants and/or observers from the ISWP team at each pilot. Lee stated that the name Training of Trainers is confusing (e.g. in comparison with the focus on “Training of Service Providers” that is the focus of the Hybrid Course. Also on the topic of confusing terminology, the acronym WSTP is unclear since there are two programs that use this acronym – the WHO’s “Wheelchair Service Training Package” and the Wheelchair Skills Program’s “Wheelchair Skills Training Program”. Mary will pass along this concern. She also stated the ToT package includes detailed information about who is included in “participants.”
- c. **Integration Subcommittee:** The chair of the subcommittee has decided to step down, and the group is accepting nominations for leadership. Lee nominated Paula Rushton.
ACTION: Mary will relay the nomination of Paula Rushton to Tamsin.
- d. **Testing Subcommittee:** The subcommittee is very close to having a completed Intermediate Knowledge Test. Illustrations for questions are currently being finalized. The skills assessment is ready. The group will then be ready to test both the knowledge test and skills assessment. Once participants pass the knowledge test, they will be able to sit for the skills assessment. ISWP is accepting nominations for individuals to review the complete set of test questions and to help with the skills assessment.

6. Ongoing Business:

- a. **Human Study Course (Eldar):** No new information. Mary understood that the project was on track. Eldar will give an update after the pilot is complete.
- b. **Basic Hybrid Course: (Yohali)**
 - **Document:** A distributed PDF document shows potential pilot locations for the ISWP Hybrid Course in India, Mexico and Colombia.
 - **Update:** Yohali reported that the Hybrid Course on-line component will be transferred from Adobe Captivate 8 to Adobe Captivate 9. She did not know the exact date when it would be ready for feedback.
 - **Hybrid Plus Course:** This has been tabled pending WHO content review.
- c. **Presentations:** No funding has been requested for an in-person meeting, but if enough members are present, a discussion could be useful to move efforts along.

7. Other business:

DIV Grant: Mary explained that a letter of intent for this grant has been submitted to fund a fully on-line version of the Wheelchair Service Training Package – Basic. Mary has had a recent discussion with the DIV program officers. The DIV team may request additional materials in the coming weeks. The nature of ISWP’s role in this initiative is un-finalized. Lee suggested approaching the issue of a Hybrid Course using an academic approach to test the hypothesis that a blended on-line and practical course can achieve the same outcomes as an in-person course but at a lower cost. Mary agreed that she and Yohali are interested in publishing on the current Hybrid Course but she recognized limitations exist, such as convenience sampling. Running the DIV

project outside the ISWP may be more suitable to follow academic guidelines and timelines.

8. Next meeting: TBD depending on chair availability (Lee will not be available in April).

ACTION: ISWP will connect with Tchai to confirm the next meeting date.

9. Adjournment