

Hybrid Course Subcommittee (HC SC)
Minutes Meeting #4 – October 13, 2015; 8:00-9:00 am Eastern Time

Meeting recording available at: <https://iswp.adobeconnect.com/p46p712d7np/>

1. Attendance: Eric Wunderlich, Rob Mattingly, Yohali Anhue Burrola Mendez, Eldar Husanovic, Mary Goldberg. Tchai Xavier (co-chair), R. Lee Kirby (co-chair).
2. Introduction of new member: Eldar Husanovic works with Human Study (<http://www.human-study.org/>), an organization that is planning to add WHO wheelchair content to its blended P&O curricula. This group has had 10 years of experience in offering blended courses. **ACTION**: Eldar will send information to the SC regarding his organizations work.
3. Approval of Agenda: Done.
4. Approval of Minutes: The minutes of the September 8, 2015 were approved as distributed.
5. Business Arising from the Minutes: None other than Ongoing Business below.
6. Report from ISWP Head Office: Mary reported on the other two Subcommittees of the Training Working Group.
 - The Integration SC has completed a survey (n = 175 to date) and is following up based on the results of that survey.
 - The Testing SC is focussing on the Intermediate Test.
7. Ongoing Business:
 - a. Basic Hybrid Course:
 - What we seem to have consensus on:
 - **ACTION**: SC members will reflect on this list and be prepared with any changes or questions for the next meeting.
 - The goal is not to replace the 5-day course, but this may be an intended consequence.
 - The course includes two phases: ‘remote’ and ‘in-person’.
 - The course will evolve over time.
 - The remote-phase delivery method will include on-line materials + alternative media (e.g. USB, DVD, hard copy).
 - The target participant populations include:
 - professionals and non-professionals.
 - people in less- and more-resourced settings.
 - Content:
 - Materials from the WHO Basic Service Training Package – Basic Level plus other material based on research evidence, experience and educational methodology.

- The content will be organized by modules.
- The “magnitude” of the course will be equivalent to 2 days of remote learning and 3 days of in-person training.
- The remote phase will include:
 - Quizzes as check points.
 - Activities to make the learning an active process.
 - Interaction with monitors and fellow participants.
- The in-person phase will include:
 - Trainers who are familiar with the region, local language.
 - Trainers who are made aware of participants’ quiz performances from the remote phase, to facilitate planning, individualization, etc.
 - A review of some of the remote materials to reinforce them, allow discussion, lead into the practical sessions.
- Success on the “final” exam at the end of the remote phase will not be a pre-requisite to participating in the in-person phase.
- Pilot testing:
 - Pilot testing will occur in English before translation begins.
 - There will be “dry runs” (probably 2) prior to any evaluation, to allow the most obvious bugs to be worked out of the process.
 - Thereafter, the new course will be more formally evaluated, including a comparison with the current 5-day course in a similar location.
 - Funding for the pilot tests will require some collaboration with other organizations. ISWP does not have the financial resources to underwrite alone.
- Questions remaining, pending further reflection and discussion:
 - **ACTION:** SC members will reflect on this list and be prepared with any changes or questions for the next meeting.
 - Is there a better name for the Subcommittee and the course to make it more understandable? Current thinking for a short-form name is “Blended Course”. A sample long-form name for the course might be “ISWP Blended Remote/In-Person Course on Basic Wheelchair Service Provision (Based on the WHO Service Training Package – Basic Level)”.
 - What about intellectual property? Presumably ISWP will “own” the copyright but how authorship will be acknowledged remains to be discussed. The model of the WHO materials may be appropriate.
 - Will there be a charge to take the course or will it be a member benefit?

- For the in-person phase, what will be the host requirements?
Presumably we can use the process currently used for providing WHO Basic Courses.
- Is the course content draft outline ready to go? Feedback has been received from:
 - Eliana on providing more detail on wheelchair propulsion technique; falling and getting back into the wheelchair; pressure sore prevention; and the HAAT (Human, Activity, Assistive Technology) Model.
 - Eric on material relating to decision making, clinical reasoning and judgement.
 - Rob and Lee on there not being enough time or material related to wheelchair skills training, especially for the in-person phase.
 - **ACTION:** Yohali will revise the draft outline and circulate it to SC members who will review it before the next meeting.
- How should the remote phase be monitored? Possibilities include ISWP staff and/or the trainers for the in-person phase (advantage of local knowledge).
- Should there be a limit to the time between completion of the remote phase and the beginning of the in-person phase? If prolonged, would a review module be of use? (Eric)
- If certification is to be granted on completion of the course, will the ISWP Basic Exam be adequate or will there need to be additional content to reflect the additional material taught? In addition to the on-line exam, will there need to be evaluation during and at the end of in-person phase? Will a person be able to take this enhanced exam without taking the course (“grandfather” clause)?
- Regarding the pilot testing:
 - Where will this take place:
 - Tchai suggested piggy-backing onto university courses.
 - Eldar raised the possibility of piggy-backing with a Human Study course being planned for early 2016.
 - Piggy-back on USAID-funded projects (e.g. being run by ACCESS, MSH, UCP, World Vision).
 - Mary mentioned the possibility of an English-speaking project in India being organized by Motivation and ICRC.
 - **ACTION:** ISWP Head Office to narrow down the options.
 - Who will the trainers be? Lee, Tchai and Yohali have volunteered to date.
 - **ACTION:** Other SC members interested in being trainers during the pilot testing to alert ISWP to their interest.

- For the evaluations, what will be the outcome measures of interest?
 - How will we proceed with development?
 - When will the WHO materials be digitized? **ACTION:** ISWP Head Office to check on this.
 - Do we need professional help beyond those available at ISWP? For instance, for its CBR on-line course, WHO is using Educational Development Center in the US. **ACTION:** Eldar to provide some information on how Human Study manages this process.
 - Modules to include remote- and in-person phase content → list of modules and content, one at a time; content experts
 - b. Intermediate Hybrid Course:
 - Not now (insufficient resources, plan to learn from Basic Course).
 - For now, anyone running Intermediate Courses will be welcome to use whatever is available from the Basic Course.
 - c. Year-2 work plan: as above.
8. Other business:
- a. Google Drive: Yohali has set up a Hybrid SC folder there.
 - b. FAQs: Yohali has a draft set of questions and answers. These are currently intended for internal use but may eventually be posted on the ISWP website. **ACTION:** After discussion with Mary, these will be circulated to the SC.
 - c. Presentations: Yohali and Mary are considering a workshop or instructional course for the July 2016 meeting of RESNA. The submission deadline is November 19.
9. Next meeting: November 3, 2015, 8:00 am ET (aiming at a routine of the 1st Tuesday in each month).

Recorded by Co-Chairs: Tchai Xavier and R. Lee Kirby