



ISWP Training Resources and Activities

ISWP offers the following training resources and activities:

- **Basic test of wheelchair service provision:** The test is designed to test the minimum skills and knowledge required by personnel involved in wheelchair service delivery.
- **Intermediate test of wheelchair service provision:** The test is designed for personnel or volunteers who provide an appropriate manual wheelchair and cushion for children and adults who need additional postural support to sit upright. The Intermediate test has two components: An online knowledge test followed by submission of two case studies for skills assessment.
- **Hybrid-Basic course,** a combination online and in-person version modeled after the WHO Wheelchair Service Training Package-Basic level.
- **Trainee Competency Assessment** for individuals who are participating in a Training of Trainers (WHO WSTPt) program.
- **Google+ community** where trainers and educators can share training and education resources and discuss training opportunities:
<https://plus.google.com/u/0/communities/107154671915954755355>.
- **Wheelchair Training International Network (WIN):** This online platform, currently in development, is a training management system for the wheelchair sector. WIN will support coordinated training efforts around the world so that wheelchair sector stakeholders can make informed decisions about where to host, attend or advocate for training in a particular region. WIN also will include a learning management system which will house tests and training materials.
- **Wheelchair Service Professional Credential Project:** A pilot project to further develop the Basic test of wheelchair service provision into an internationally recognized certification process for wheelchair service providers.
- **Communications vehicles:** Social media and the ISWP *Hub* newsletter keep members informed of ISWP and wheelchair sector activities. ISWP marketing materials are available to download and print and can be co-branded.

A training pathway on the following pages shows how many of these resources are used. More information about WIN, the Wheelchair Service Professional Credential Project and communications vehicles also is provided.

Training Pathway

ISWP Wheelchair Service Provision Basic Test

The Wheelchair Service Provision Basic Test, based on the WHO Wheelchair Service Training Package - Basic Level (WSTP-b) and other evidence-based resources, is an assessment that measures the knowledge of wheelchair service providers at the basic level. The test consists of 75 multiple choice questions, takes approximately 75 minutes to complete and covers the domains of assessment, prescription, fitting, production, user training, process, and follow up maintenance and repair. *Test takers who score 70% and above will be acknowledged with an internationally-recognized knowledge certificate at the end of the test.* The basic test is currently no cost and available in Arabic, English, French, Portuguese, Romanian, Spanish and Urdu.

Process to receive a certificate of competency for the basic level of wheelchair service provision:



ISWP Wheelchair Service Provision (WSP) Certification – Basic Level

The WSP Certification, currently being developed as a pilot project, will protect consumers by ensuring service personnel, regardless of whether they are a student completing an internship, a volunteer assisting with distribution, or a regular professional or aide in WMS, do no harm, know the fundamentals of wheeled seating and mobility and are kept abreast of evidence-based practice as the science evolves through continuing education requirements. By definition, a certificate (such as the basic test certificate) will be awarded after passing an assessment instrument, while a certification is the voluntary process by which a non-governmental entity grants a time-limited recognition and use of a credential to an individual after verifying that he or she has met predetermined and standardized criteria.

To meet this goal, we are developing and will pilot an evidence-based certification including the following resources:

1. An optional prep course including lecture presentations, case studies, and selected readings that cover all testing domains;
2. A sample of pre and post questions to measure certification examination readiness;
3. A slightly expanded ISWP Wheelchair Service Provision Basic Test that includes a section on ethics and professionalism.
4. A novel certification pathway and documentation system that requires passing the test and verifying completion of basic wheelchair service provision training.

Process to receive the ISWP Wheelchair Service Provision Certification:



If someone has already passed the basic test in its original form and also successfully completed training, they will still be required to complete the ethics and professionalism test section. Their composite score will be calculated and upon passing, will be awarded the WSP certification.

Process for Recertification

The candidate will be required to recertify every 2 years by providing documentation of the following:

- Completion of a recertification application
- Providing documentation of:
 - Experience - a minimum of 12 clients served (document signed by clinical supervisor)
 - Continuing education – a minimum of 20 hours in Wheelchair Service Provision
 - Include, but not limited to training, webinars, courses, conference sessions, additional certifications

If the candidate's certification has lapsed, in addition to the recertification requirements, there will be a process for reinstatement that requires completion of a new application, passing the test, and additional education requirements.



Process for Appeal

Any individual may appeal their certification or recertification approved/denied status. The appeal must be submitted to ISWP in writing **within 14 days** after the result confirmation date; appeals received after this time will not be accepted. The appeal must include a detailed written explanation that specifically states the reason(s) for the appeal, and why the appeal should be granted. Denial of the certification alone is not sufficient grounds for an appeal.



We expect to launch the Wheelchair Service Provision Certification by June 2017. Interested pilot participants can contact Krithika Kandavel at krithikak@pitt.edu.

ISWP Wheelchair Service Provision Intermediate Test

The Wheelchair Service Provision Intermediate Test, based on the WHO Wheelchair Service Training Package - Intermediate Level (WSTP-i) and other evidence-based resources, is designed to test the knowledge of personnel who provide complex wheelchair and cushion for children and adults *who need additional postural support to sit upright*.

This exam has two parts. Part 1 is an online exam that consists of 91 questions and an additional 24 demographics questions) with 70% as the pass score. The exam is intended for individuals who have familiarity with wheelchair prescription and additional postural support.

Participants who score 70% and above in the knowledge test will be notified to take Part 2, the skills portion of the test. These participants will receive a separate invitation to submit a case study with associated instructions. The participants who pass both components of the exam will receive a certificate of competency for intermediate wheelchair service provision.

Process to receive a certificate of competency for the intermediate level of wheelchair service provision:



Training of Trainers (WSTPt)

The purpose of the Wheelchair Service Training of Trainers Package (WSTPt) is to outline a universally applicable and standard process for developing trainers of the WHO Wheelchair Service Training Package modules. Currently, a major bottleneck to increasing the capacity of wheelchair providers worldwide is the lack of trainers qualified to deliver wheelchair service provision trainings.

The standard WSTPt core module includes training on adult learning principles and overview of general wheelchair service provision guidelines. The basic, intermediate, and managers and stakeholders' modules are to be completed after the core module and are required for each level in which the trainer aims to train. A co-training experience, where a trainee trains alongside an experienced trainer, is also required for each level in which the trainer aims to train.

The following outlines the step-by-step process through which a trainee can become a trainer of the WHO WSTP. This document will be included in the WSTPt Trainer's Manual as part of the introduction.

Process for becoming a WSTPb Trainer:



Process for becoming a WSTPi Trainer:



Process for becoming a WSTPm and WSTPs Trainer:



For those with significant training experience (e.g., academic faculty, those with several years of training experience, or those who completed a Training of Experts course) who did not go through the ToT process, their applications for ISWP acknowledgment will be considered through a grandfathering process and/or an alternate pathway will be recommended. Please contact Krithika Kandavel at krithikak@pitt.edu for more information.

Wheelchair Training International Network (WIN)

ISWP is developing WIN, an online platform which will support coordinated training efforts around the world so that wheelchair sector stakeholders can make informed decisions about where to host, attend or advocate for training in a particular region. The system will be supported by a content management system and search functions with information visually depicted on a map. WIN will include a learning management system (LMS) with course content and online tests trainees can take to demonstrate proficiency in wheelchair service skills. We expect to launch WIN by June 2017.

ISWP Communications

Keep in touch with ISWP through any of the following social media platforms:

- Facebook: <https://www.facebook.com/ISWPorg>
- Twitter: <https://twitter.com/iswporg>
- Google+: <https://plus.google.com/u/0/communities/107154671915954755355>
- LinkedIn: <https://www.linkedin.com/company/international-society-of-wheelchair-professionals>

If you have not subscribed to our *Hub* newsletter or are not an ISWP member, please sign up for free here: <http://wheelchairnet.org/member-forms>.

ISWP marketing materials are available to download and print at: <http://wheelchairnet.org/ISWPmarketing>. ISWP member organizations interested in co-branding can find information at this link, too.

March 28, 2017